

Draft Order Enhancements

- A new option has been added to the draft orders process – ‘Draft - Incomplete’. This option allows a party to save progress made on a draft as it is being created.
- Other parties are not locked out of this draft and maintain the ability to view and update however the status will be clearly marked as incomplete.
- The *Minutes of Proposed Order* document will not generate in a status of ‘Draft - Incomplete’.
- New alerts and corresponding colour coding has also been introduced to assist in distinguishing between the different statuses.

Draft order options	Purpose	Hearing Alert	Header Alert	Parties can view draft	Parties can update draft	Minutes of Proposed Order doc
Draft – Incomplete	Draft is in progress and has been saved but is not yet ready for parties to review.			Yes	Yes	No
Draft – Share with Parties	Draft is complete and ready for parties to review.			Yes	Yes	Yes
Draft – Submit to Court	Draft is finalised and has been sent to court for consideration by a judicial officer.			Yes	No	Yes

IMPORTANT:

- When an order is in draft, it is only created against one of the sibling cases. If the draft orders panel cannot be seen in a case, click on the Draft Order alert in the case header which hyperlinks to the case that contains the draft.
- Occasionally an order might be in a status of ‘Draft Incomplete – Court’ (DOI-C). In this status the draft cannot be viewed or updated by the parties, only by the Court.

These changes will take effect on 16 May 2024.